2026

BRAZILIAN ARMY COMMISSION

ANNEX C –Instructions on how to Quote

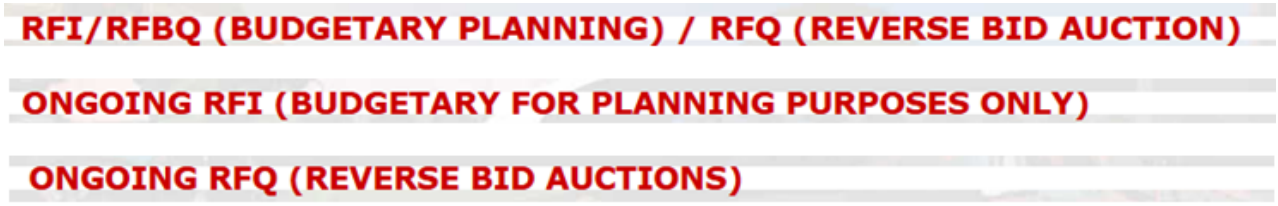
INTERNATIONAL CONTRACTS SYSTEM (SICOI)

BRAZILIAN ARMY COMMISSION
1/5/2026

ANNEX C

Here are the sequences of steps that must be followed in order to fill out the quotation online.

1. Once you log into the system (https://dakota.cebw.org/cebwWeb/), you will see a page showing three (3) sections:



2. The first section shows the list of RFI/RFQ that your company has been invited/self-enrolled to participate on.

3. The second and third sections, shows the ongoing RFI/RFQ. You may read the PDF file by clicking on the button , and if you want to participate, you must select the self-enroll button . The selected RFI/RFQ will move to the first section, then you will be able to preset your offer.

4. In order to submit a quotation, click on the icon to open the details on a specific request.

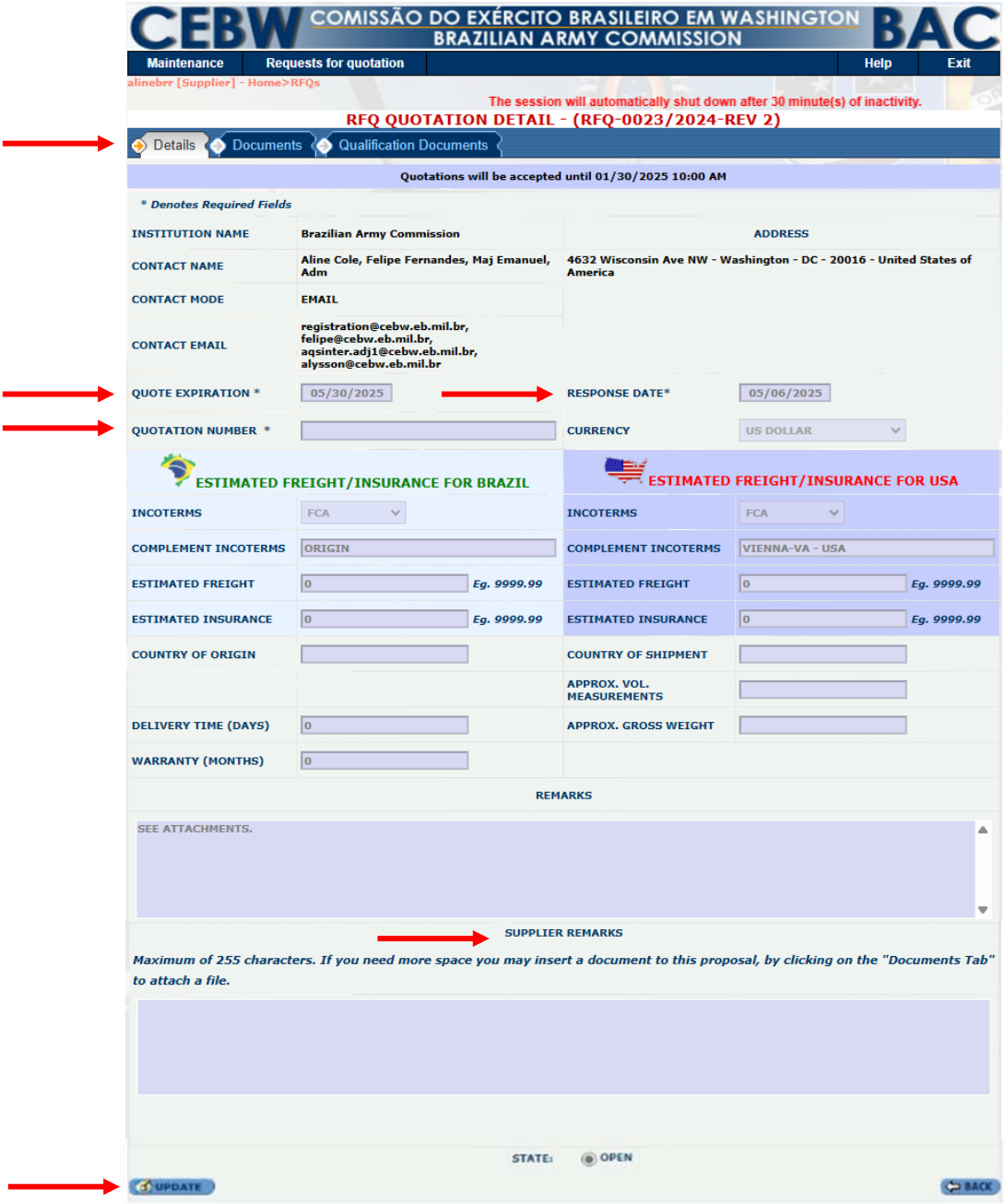
5. The page RFQ - nnnn/yyyy will show on the screen, you will see a page showing 4 to 8 sections:

- Click on the TERMS AND CONDITIONS icon to see the T &C of the request; it is a PDF file that you can print/save it.

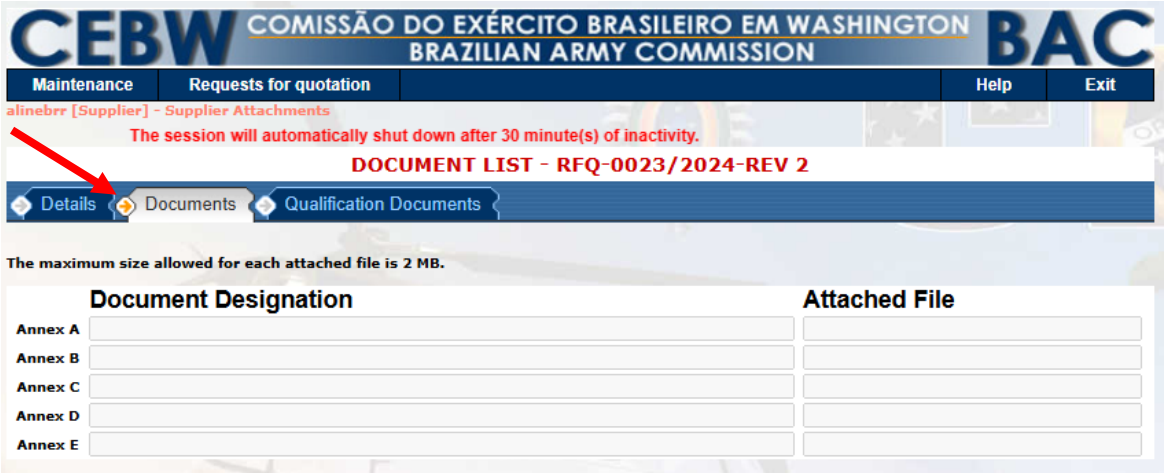
- Click on the QUOTATION DETAILS icon to fill out the details of your offer. Please note that the fields Quotation Number, Response Date and Quote Expiration are required fields; without these, the system will not save the information and will not allow you to fill out the price information on the next step.

- Click on the icon UPDATE

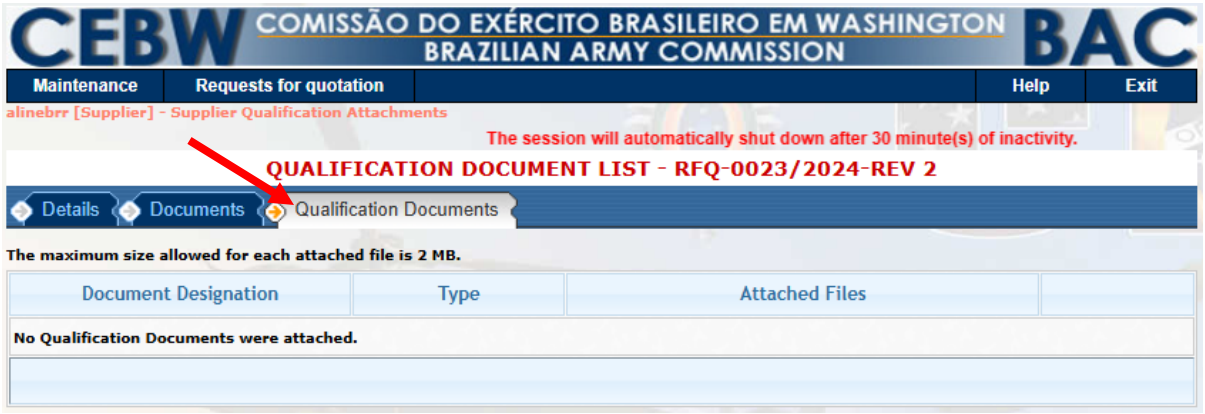
IMPORTANT NOTE: On this DETAILS tab, under SUPPLIER REMARKS you can write any information/details about your offer in general, such as (i) need for Buyer's End User Certificate, (ii) Export License, (iii) hazardous materials, etc.



- On the DOCUMENTS tab, you will be able to attach up to 5 files (PDF, Word, Excel) of 10MB each. These files can be used for (i) your proposal as printed on your company's letterhead, (ii) the equipment's brochure/catalog, (iii) the equipment's Technical Data Sheet, etc.



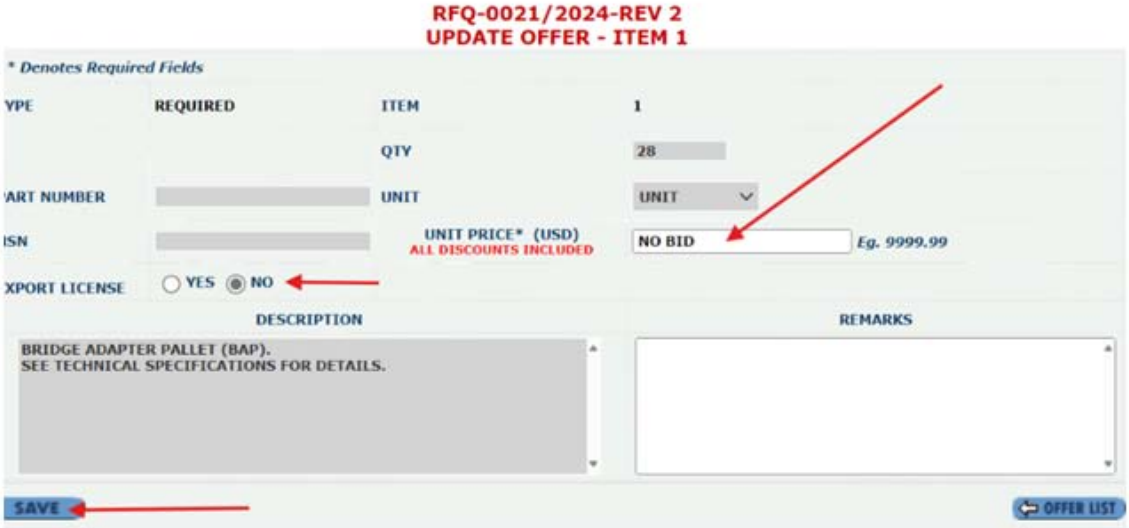
- On the QUALIFICATION DOCUMENTS tab, you will be able to attach all the required documents for the Qualification Phase and also the Company Declaration (PDF, Word, Excel) of 10MB each.



6- Click on the ITEMS TO BE QUOTED icon and the system will open a page QUOTATION OFFER LIST RFQ- nnnn/yyyy listing all the items in a specific request.

IMPORTANT NOTE: For each line item, you must click on the icon so you will be able to fill out the UNIT PRICE information. If the item you are offering is not exactly the same a requested (for example: different PIN, NSN, description, etc), you may offer an "Alternative/similar Item" by selecting the icon

- This is the screen to insert the UNIT PRICE for the exact required item. Under the REMARKS field, you can write remarks about the specific item.



7 - After completing the price information for all the items, you may go back to the screen shown below:

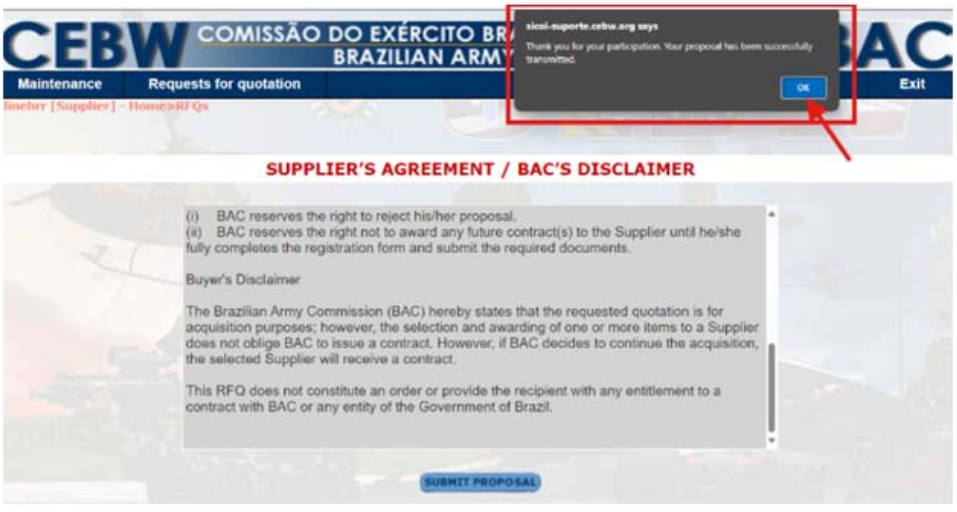
- Click on the print button

to open a PDF file; at this moment you can print/save the proposal you sent;

- If all data entered is correct, then you can click on the submit button

to send/upload your offer into the system.

- Accepts the Supplier Agreement;



- All done! The status will change to SUBMITTED.